

# SUTTON COLDFIELD SOCIETY OF ARTISTS

## EXHIBITION CONDITIONS OF ENTRY

### GENERAL CONDITIONS

Honorary Life Members and fully paid Members shall be entitled to submit work for each exhibition.

Any work submitted for the exhibition must be original and not a direct copy of the work of any other artist, published photograph or other material. References for work submitted may be taken from published resources, provided the reference is out of copyright or written permission for its use is obtained from the copyright holder.

Entries should not have been exhibited in any SCSA Exhibition within the last five years.

Original artwork produced on a computer or tablet is permissible and should be labelled 1/1 to indicate it is a single print run. Giclee prints and photographs are not acceptable but prints of original work will be accepted as cards for sale.

Any entries which do not meet the Conditions of Entry will not be accepted for exhibition.

### 2D Artwork

Members may submit up to **three framed or box canvas artworks** and a **further three unframed original artworks** which will be exhibited in a browser. **Up to four miniature artworks may also be submitted** (size not to exceed 20cm x15cm including frame; if square no larger than 15cm x 15cm).

Unless painted on canvas, entries should be framed and glazed. Box canvases and large standard canvases will be accepted unframed, providing that the sides are painted and have no visible tacks or staples.

All artworks should be securely strung within one third of the top of the frame or canvas and be ready to be hung at the exhibition and if sold.

Unframed artworks in the browsers should be mounted in exhibition quality mounts and protected by cellophane. Size should be no larger than 50cm x 60cm, including mount.

**All artworks should be clearly labelled on the back of the pictures to show the title of the work, the medium used, the name of the artist, and the price.**

### 3D ARTWORK (SCULPTURE, POTTERY AND CRAFTS)

**Members may submit up to six 3D pieces.** Members are reminded that business cards should not be displayed at the exhibition.

### GREETING CARDS

**Members may submit a maximum of 50 greetings cards for sale.** They should be cellophane wrapped and **clearly marked with the artist's name and price** (in multiples of £1 only).

Please note that cards should only be displayed in the SCSA's display stand and that individual stands, racks or boxes will not be accepted.

### FEES

A non-refundable fee per piece of artwork will be charged as follows:

Large 2D artworks - Length of longest side, including frame, more than 76cm	£9.00
Medium 2D artworks - Length of longest side, including frame, 45cm to 76cm	£6.00
Small 2D artworks - Length of longest side, including frame, less than 45cm	£4.00
Unframed (browser) 2D artworks – No larger than 50cm x 60cm including mount	£4.00

Miniature 2D artworks – 20cm x 15cm including frame 15cmx 15cm if square	£3.00
3D artwork priced up to £75	£4.00
3D artwork priced £76 - £150	£6.00
3D artwork priced over £150	£9.00

Fees should be paid, preferably by BACS, **BEFORE Receiving Day**.

**A processing fee of £1 will be charged for payments by cheque.**

### **ENTRY SCHEDULES**

Each member must complete an entry schedule giving details of all entries to the exhibition.

Completed Schedules should be sent to the Exhibition Secretary.

**Please note that no late entries will be accepted.**

### **STEWARDING**

It is a condition of entry that each submitting member will be responsible for at least one two-hour stewarding session during the exhibition. We aim to have two stewards per session.

Please be prompt and arrive a few minutes before your session is due to start.

### **SALES COMMISSION**

A commission of 30% will be charged on any work sold during the exhibition.

### **RECEIVING DAY**

All exhibits should be presented unwrapped, and clearly labelled on the back of the work to show the Title, Artist, Medium and Sale price.

The Committee will review all entries prior to judging to ensure that they meet the conditions of entry.

Entries will be assessed by an independent judge, who will select a Winner and Highly Commended in each of the Award Categories.

The Exhibition will be opened formally with the presentation of awards on the day following Receiving Day.

### **REMOVAL OF EXHIBITS**

**Members can remove their unsold work from 4:00pm on the closing day. Please do not arrive before this time.**

If work cannot be collected on closing day, members should, wherever possible, make arrangements for a representative to collect on their behalf.